



## BioMelbourne Network Women in Leadership Awards

### TOP TIPS for a successful nomination!

#### Collaborate with the nominee.

The nominee is the best source of knowledge and information for a successful nomination. Connect and collaborate with the nominee to gather detailed and credible information, giving them the best chance of success.

#### Choose the Award category that best-fits the nominee.

Carefully review the Award categories and ensure the best fit for the nominee. You must be able to demonstrate that the nominee fits the Award category description *and* has succeeded in achieving the “impact” and “leadership” criteria defined for that category.

#### Provide sufficient detail and examples.

There are four criteria questions about impact and leadership in the nomination form that must be answered. Read the questions carefully and utilise the 200-word limit to capture *all* elements of the question in your response, providing relevant examples throughout.

Tell a compelling story. Be bold, concise and relevant.

Write in non-technical language so their achievements can be easily understood.

#### Provide a current, comprehensive two-page CV.

This is mandatory. Your nomination will not progress in the judging process without a two-page CV.

A strong two-page CV should detail the following: contact details, professional/career overview, relevant job experience, career highlights, leadership highlights, technical and/or soft skills.

#### Provide testimonials.

We highly recommend submitting a minimum of two professional testimonials to support your nomination.

Include testimonials from internal colleagues who can demonstrate the nominee’s leadership impact within the organisation.

Include testimonials from external colleagues who can demonstrate the nominee’s impact, or potential impact, on the healthtech industry.

#### Provide additional supporting documentation.

Although not mandatory, additional supporting documentation adds credibility and depth to a successful nomination. Upload these documents to your nomination, if applicable: industry awards/public recognition, professional qualifications, journal (or other) publications or media releases.