Regulatory Submissions Manager

Clinical Operations · Drugs & Devices · Start-up Specialist

Our Client

Our client is a global, full-service Clinical Research Organization (CRO) specializing in a multitude of therapeutic areas and active in over 45 countries globally. Due to continual growth they are seeking a full time Regulatory Submissions Manager to join their operations based in Melbourne.

Our client has a culture of expertise that empowers teams to support their business partners. Their values are high, and recognition and advancement are incremental to their success. Their team is stable and long term, and their employees are valued. Just a few reasons why mexec careers choose to represent this employer.

The Opportunity

Due to continual growth our client is seeking a full time Regulatory Submissions Manager to join their operations based in Melbourne. Your role primarily will be responsible for:

- Efficiently manage and successfully execute all aspects of global start-up
- Perform quality checks on submission documents and site essential documents
- Prepare and approve informed consent forms
- Review pertinent regulations to develop proactive solutions to start-up issues and challenges
- Present during bid defences, general capabilities meetings, and audits

Your Experience

- More than 5 years of experience in clinical research, preferably with a CRO
- Experience may include CRA or project management experience
- Regional experience will be highly advantageous
- Strong oral and written communication skills

Our Offer

We invite you to be a part of a company that is impacting millions of people around the globe while enjoying a competitive total compensation and benefits package and internal growth opportunities.

If you are interested in joining our client in this exciting new challenge, please call us for a confidential discussion and/or email your resume & cover letter. careers@mexeccareers.com. Confidential enquiries to Marilyn Jones on 61 40 100 3553