

Contracts Specialist

Clinical Operations · Drugs & Devices · Liaison

Our Client

Our client is a global, full-service Clinical Research Organization (CRO) specializing in a multitude of therapeutic areas and active in over 45 countries globally. Due to continual growth they are seeking a full time Contracts Specialist to join their operations based in Melbourne.

Our client has a culture of expertise that empowers teams to support their business partners. Their values are high, and recognition and advancement are incremental to their success. Their team is stable and long term, and their employees are valued. Just a few reasons why mexec careers choose to represent this employer.

The Opportunity

Our Clients clinical operations activities are growing rapidly, and they are currently seeking a full-time, office-based Contract Specialist to join their Clinical Operations team in Australia. If you want an exciting career where you use your previous expertise and can develop and grow your career even further, then this is the opportunity for you.

- Serve as a liaison between Sponsor, investigative sites, and our client
- Negotiate contracts and budgets directly with investigative sites.
- Collaborate with internal project teams to ensure negotiations occur within timelines.

Your Experience

- ◆ Bachelor's degree.
- ◆ A minimum of 2 years' experience with contract and budget negotiations
- ◆ Industry experience preferred e.g. Pharmaceutical, biotechnology, CRO
- ◆ Strong attention to detail and excellent communication skills.
- ◆ Financial management expertise

Our Offer

We invite you to be a part of a company that is impacting millions of people around the globe while enjoying a competitive total compensation and benefits package and internal growth opportunities.

If you are interested in joining our client in this exciting new challenge, please call us for a confidential discussion and/or email your resume & cover letter. careers@mexeccareers.com. Confidential enquiries to Marilyn Jones on 61 40 100 3553